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**AGENCY CONTACT MEMORANDUM**

To: Agency CIOs, Technical Contacts

From: Jim Barnhart, Deputy Commissioner  
Robin Morley, Deputy Commissioner  
Commonwealth Office of Technology

Date: Dec. 18, 2009

Subject: CIO-060 Internet and Electronic Mail Acceptable Use Policy revised

Commonwealth Office of Technology would like to inform all agency CIOs and technical contacts that the Internet and Electronic Mail Acceptable Use Enterprise Policy (CIO-060) has been revised to reference Gov. Steve Beshear's executive order prohibiting state employees from texting while driving a state owned vehicle.

The language in the policy now reads:

By Executive Order 2009-1198, the Governor prohibits state employees from text messaging while driving government-owned vehicles. Additionally, the Commonwealth does not encourage nor support the use of any mobile communication devices while operating non-government owned motor vehicles. This includes reading from or entering data into any hand-held or other electronic device for purposes such as telephone calls, emailing, navigational information, text messaging, or similar activities.

The complete policy can be found here: (<https://gotsource.ky.gov/docushare/dsweb/Get/Document-5282/>).

For additional information, please contact your COT business relations manager.